



Sustainable Water  
Integrated Management (SWIM) -  
Support Mechanism



Project funded by  
the European Union

Water is too precious to waste

SWIM-SM Kickoff Meeting of the Pilot Implementation for  
the M&E System to Monitor and Evaluate PIM/IMT Process

**Implementation Approach**

*Presented by: Suzan TAHA – Water Expert, SWIM-SM*

# Proposed Approach (1)

- Organise & conduct focused meetings with stakeholders in order to:
  - ✓ Jointly select the indicators that will be actually used from the M&E system indicators' checklist to match the national context and the local conditions (based on data availability or feasibility of collection of unavailable data).
  - ✓ Collect the relevant information required to identify the arrangements for monitoring. These include:
    - Update frequency of the data needed for the calculation of the indicators (if different than that specified in the M&E system)
    - Data measurement unit, if different than that specified in the M&E system
    - Source system for each variable (if applicable)
    - Department/organisation hosting the data or the system as applicable.
    - Reliability of the data,
    - Organisation/department/division responsible for data collection, for following up data collection, for data entry and storage, ensuring data integrity, analysis and evaluation.

## Proposed Approach (2)

- ✓ Identify arrangements for monitoring (according to Best practices) including data flows and clarification of responsibilities for data collection, storage, processing and evaluation, and reporting destinations at the 'local' and irrigation agency levels.
- ✓ Prepare a monitoring plan, including a road map for the application of the system in the pilot areas
- ✓ Review of Monitoring plan (M&E Focal point)
  - Design and program a user friendly system application, and prepare users' manual. Customize based on local specificities.
  - System Installation
  - Training of users
  - Apply the system in the pilot area (at the national, regional and local levels):
- ✓ Develop reporting forms to capture problems/difficulties in implementation, means of solving them and lessons learnt.
- ✓ Follow up implementation of the system to ensure timely completion and solving problems as they arise. Regularly document problems and solutions.
- ✓ Communicate with the system developer as necessary in case of technical problems related to the M&E system application & take corrective actions

## Proposed Approach (2)

- Conduct a 3-day self-evaluation workshop to:
  - ✓ analyse the monitoring and evaluation results,
  - ✓ identify any recommendations for system refinement and
  - ✓ evaluate the pilot implementation
- (Provisional): Modify the M&E system and its application to account for the experience at the national/local levels.
- Conduct a one-day regional meeting to
  - ✓ present the system to the PCs & relevant regional organisations
  - ✓ share the experience & disseminate findings & lessons learnt of the pilot implementation.



<b>Milestones</b>	<b>Responsibility</b>	<b>Supporting Role</b>	<b>Last Date by</b>
Indicators selected and information Collected	SWIM jointly with relevant partners	JVA to ensure availability of partners for focused meetings	31-Mar
Data flow delineated & monitoring plan prepared	SWIM jointly with relevant partners		31-Mar
Data Flows & Monitoring Plan Approved	JVA		10-Apr
Data collected and entered into the system (June&July)	JVA	SWIM: Follow up	1 Aug
Reporting on problems	JVA to document problems according to special format	SWIM: Follow up and documentation of problems communicated to SWIM-SM and the subcontractor	1 Aug
System Installation	SWIM subcontractor with JVA IT Dept.	JVA to provide the IT expert and the needed infrastructure	31-May
System Training	SWIM	JVA to organise the training	31-May
3 days-Self-Evaluation workshops	SWIM	JVA to facilitate (nominations, coordination with SMWI-SM as needed)	15 Aug
Regional Meeting	SWIM	JVA designated nominees to attend	Late Oct

مع خالص شكري  
وامتتاني

Thank you  
for your attention

Merci pour  
votre attention



*For additional information please contact:  
Sustainable Water Integrated Management - Support Mechanism:*

[info@swim-sm.eu](mailto:info@swim-sm.eu)

Website: [www.swim-sm.eu](http://www.swim-sm.eu)